

The composition of the INTERNAL COMPLAINT COMMITTEE

**(UNDER THE SEXUAL HARASSMENT OF WOMEN AT THE WORKPLACE
(PREVENTION, PROHIBITION AND REDRESSAL) ACT, 2013)**

S. No.	Members Name	Designation	Mobile number	Email id
1.	Ms. Sakshi Mehta	Presiding Officer	9899695264	sakshimehta@smcinsurance.com
2.	Mr. Arun Kumar Jain	Member	9717183338	aj@smcinsurance.com
3.	Ms. Divya Narang	Member	9650399615	divyanarang@smcinsurance.com
4.	Ms. Rima Majumder	Member- (Nodal Officer - She Box)	8826265231	rima@smcinsurance.com
5.	Ms. Shivani Parashar	Member	9958095454	shivanip@smcinsurance.com
6.	Mr. Vedpal	External Member	8800580505	legal@smcinsurance.com
7.	Ms. Madhu Vij	External Member	9810828835	madhufms@gmail.com

The Company has in place Anti-Sexual Harassment Policy in line with the requirement of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013".

Further, the Company has Internal Complaints Committee to redress Complaints received regarding sexual harassment during the period. Further, Annual Report under POSH has been filed well in time before authority.

Further, as required Ms. Rima Majumder has been appointed as Nodal officer under SHe Box Portal an online complaint portal launched by the Ministry of Women and Child Development (MWCD), Government of India, to help women to report sexual harassment at the workplace.

The detailed Notice under POSH is placed at every entry gate and reception of the company.